

Committee: Civic Affairs Sub-Committee – For Decision	Dated: 7 February 2023
Subject: Member Learning and Development Steering Group - Terms of Reference	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	N/A
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Town Clerk & Chief Executive	For Decision
Report author: Gemma Stokley, Town Clerk’s Department	

Summary

The Member Development Steering Group first agreed its terms of reference in 2003. Following the meeting of the Civic Affairs Sub-Committee on 7th October 2022, it was agreed to revise and rename the group to the Member Learning and Development Steering Group, to reflect a wider remit and the expansion of membership categories of the Steering Group.

This report presents revised and updated terms of reference for the Member and Learning Development Steering Group for Members’ consideration and review.

Recommendations

It is recommended that:

- Members approve the terms of reference of the Member Learning and Development Steering Group

Appendices

- Appendix 1 – Terms of Reference 2022/23 – Member Learning and Development Steering Group

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